MAJOR DISCOURSES WITH THEIR FORMAT, QUESTIONS AND ANSWERS AS DISCUSSED IN THE VICTERS REVISION CLASS

1. Speech

FORMAT OF A SPEECH

- Headline
- A catchy salutation
- An Introduction
- A comprehensive, appropriate, clear and brief content
- A positive and effective conclusion
- Thanking the audience
- Q. Prepare the script of the speech on the topic 'Methods to empower women'.

The 3Ls of Empowerment

Respected Principal, teachers and my dear friends I am standing before you to say a few words about the much discussed and the most relevant topic "The three Ls of Empowerment". I sincerely express my gratitude to you for giving me an opportunity to present my ideas on women empowerment.

One of the major problems the 21st century faces is the lack of freedom of expression and denial of equal opportunity to women. Even though more than 50% of the entire population is comprised of women, their contribution to the per capita income is far less than 50%. Why does this disparity happen? It happens because of the denial of equal opportunity in the field of education and job for women. This inequality is the result of lack of empowerment on the part of women. Then how can we achieve this empowerment? No doubt, empowerment, especially that of women can be achieved by acquiring the "3Ls". Let us analyze what the three Ls of Empowerment are and how these can be achieved.

The Three Ls of Empowerment can be classified as Learning, Labour and Leadership. First, I would like to analyze how learning leads to empowerment. Christine Lagarde declares the role of education in changing the world by saying "Education is the foundation upon which any change is built". The importance of women's education is more evident in the African adage which says "if you educate a boy you train a man. If you educate a girl, you train a village". Here the point is that an educated woman can manage the economic activities of her family, provide the family with healthy and nutritious food and quality education to their children.

The second L of empowerment is Labour. Labour is the result of the education one acquires. It helps to flourish and develop the innate abilities of women. Unfortunately, even today women are denied equal job opportunity and even equal pay for equal work. As a remedy, we have to provide them with proper working situations to work freely and fearlessly. We also have to eliminate all kinds of gender bias to make the empowerment a reality.

The last but not the least is Leadership. Lagarde says that women can stand as best leaders along with men. Do you agree to this statement? Yes. What makes them good leaders? Undoubtedly it is their humanity, kindness and passion. Women are more likely to make decisions based on consensus-building, inclusion, compassion and with a focus on long-term sustainability.

I would like to conclude my speech with a reminder. No empowerment is possible without an attempt to "dare the difference". In order to take the challenge, we have to come out of the comfort zones, only then we will be able to acquire the 3Ls of empowerment. Once again, I remind you that "if we dare the difference, the difference will deliver". So, let us dare the difference for the wellbeing of the entire humanity. Thank you all for listening me with patient attention and co-operation.

2. Paragraph Writing

Format of a paragraph

• Begin with the Topic/Key sentence.

- Supporting details to establish your point of view.
- Conclude with a sentence summarizing the whole idea.

Q. 'If you educate a boy, you train a man. If you educate a girl, you train a village'. Do you agree to this statement? Express your views in a paragraph.

Yes, I agree to this statement. Education of a girl child empowers the whole village. It helps woman to get financial stability, moulds their personality, develops different skills including decision making skills, makes them aware of health, nutrition, sanitation, rights, privileges, responsibilities. Learning leads them to secure a job. Thus, educated woman can take the lead in nation building.

- **Q.** People generally discourage youth from treading the path of entrepreneurship. Do you agree? Substantiate your views in a paragraph.
- a. Yes, I agree to this statement. Youth should be discouraged from the path of entrepreneurship. There has always been a risk factor. There is no guarantee for success. Entrepreneurs need capital. There shall be difficulty in raising funds. If the young entrepreneurs succeed, success in a young age makes them rich and the riches mislead them. There is chance for these youngsters to drop their education halfway. Therefore, let the youth complete their education first and then let them become entrepreneurs.

b. No, I don't agree to this statement. Youth should be encouraged to become entrepreneurs. Unemployment is one of the most important problems in India. Entrepreneurship is an effective tool to tackle unemployment. The youngsters can begin a variety of projects. Youth has a lot of talents. Entrepreneurship helps them to realize their talents. Their energy can be channelized positively. Therefore, entrepreneurship offers chances for youngsters to develop.

3. CRITICAL APPRECIATION

Critical appreciation of a poem involves

- Critical and comprehensive reading of the poem
- Identifying the central idea, the message, the meaning of words, etc. of the poem.
- Understanding the poetic devices, the rhyme scheme, figures of speeches, etc., used in the poem.
- Realising the inter textuality of the poem if any (similarity with any other poem),

Q. Critical appreciation of the poem *Any Woman*

Any woman is a thought-provoking poem written by the well-known Irish poet Katharine Tynan. Most of her poems are noted for its warmth of human sympathy. In this poem she presents 'the self-less love and scarifice on the part of women to hold her family together.'

Women play the pivotal role in the family. It is her determination, love, care, consideration, courage, etc., which enable any family to sustain and survive in all seasons of life. The mother in the poem declares that she is the pillars of the house, the keystone of the arch without which the roof and wall would fall and the house would be ruined. The mother identifies herself with each and every aspect of the house including the animate and inanimate objects alike. She is everything – the life, the light, and the love that fill a house and the light of the good Sun which warms the earth, likewise she warms the children by burning herself in the hearth where the children warm their hands. The mother is also the twist and knot of love that holds the family together forever. She holds the children together in the sacred ring of love, without which many a child would go a-wandering and get lost. The poem ends with the mother's passionate prayer to Jesus Christ to keep her alive till the children grow.

The poem is in the form of a dramatic monologue and it is highly personal and confessional in its tone. It is the subjective description of any women about her personal aspirations, thoughts, longing and dreams. The poem comprises of six stanzas of four lines (quatrains). The poet employs the rhyme

scheme ab ab and the diction of the poem is natural but elegant as it effectively conveys the feeling of a mother in its utmost passion. The abundant use of poetic devices like metaphor and personification makes the poem more appealing and thought provoking. The poem opens by introducing the central metaphor of the house. The mother says that she is the pillars of the house, the keystone of the arch, the fire upon the hearth, the light of the good sun, the light of the love alive, the house, the wall, etc. All the metaphorical images in the poem revolve around the central metaphor of a house and underline the proposition that a home and a mother are synonymous.

Images of pain and suffering abound in 'Any Woman' and they point to the hardships and burdens that a mother has to bear for her children. The pillars that bear the weight, the keystone that bears the tension, the fire that burn itself, the knot of the ring that is twisted by force, and the mother bird that sheds its soft feathers underline the selfless suffering that motherhood involves. The sun is the Centre of the universe and provides the world with light and energy which are essential for life on the earth. Likewise, women are burning themselves to keep their family warm and their children healthy and energetic.

The theme of the poem has a close connection with that of Nissim Ezhekiels poem Night of the Scorpion which also ends with a prayer "Thank god it spared my children". Likewise, the poem 'Any woman' also ends with the prayer, "thou whom a woman laid in a manger, take me not till the children grow"

Even though the poem begins with an assertion it ends with a passionate prayer. Definitely the poem makes us to think about the sacrifices each and every woman undergo in order to nurture their children and sustain their family.

4. Narration - First Person Narration and Third Person Narration

First person narration is the one in which the narration is done using the First Person - I. The Third Person narration is the one in which the narration is done using the Third Person - He/She/They/It etc.

Q.i Narrate the summary of the short story *Matchbox* in Nomita's words.

I am Nomita. I was married to a rich man Ajit. One day I was about to hand over my husband's dirty clothes to the washerman. I found a crumpled letter from the pocket of Ajit's shirt. I realized that the letter was written by my mother. I knew that the letter reached there three days ago.

I read the letter. I understood that as usual it was my mother's request for money. My mother wanted money to repair her old, cracked roof. I recalled that my husband Ajit would always open her letter. I could never change his ugly habit. He used to insult me about my mother's request for money. But my mother and the people in her village think that my husband is kind hearted.

When my husband came out after his bath, I questioned him. He said that he wished to clear the doubt that someone passed me a love letter. I became so angry. In between he addressed me as a dung picker's daughter. This address made me furious. I wanted to show him what I could do. I took a matchstick from the matchbox lying on the table. I lighted the anchol of my sari. Immediately, Ajit put off the fire with his hands. Our quarrel ended there.

I went to the kitchen. There, his relative saw the burnt anchol. She asked me what had happened. I told that it happened when I was lifting a hot pot of water off the stove.

Yes, we women are matchboxes. We have enough materials within us to burn away the mask of men's kind heartedness. But we won't burn them. The men know this too.

Q. ii. Now narrate the story in third person.

Nomita was married to a rich man Ajit. One day she was about to hand over her husband's dirty clothes to the washerman. She found a crumpled letter from the pocket of Ajit's shirt. She realized that the letter was written by her mother. She knew that the letter reached there three days ago.

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her letter. He could never change his ugly habit. He used to insult her about her mother's request for money. But her mother and the people in her village think that her husband is kind hearted.

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5. Article

Format of an Article

✓ Title

(Give a title showing the theme. The topic given in the question paper is a pointer to the title.)

✓ Byline

(Write an imaginary name for the author of the article)

✓ Introduction

(Introduce the topic in a proper perspective)

✓ Development of topic

(Develop ideas using facts, quotations, etc. Discuss the merits and demerits, advantages and disadvantages in an order)

✓ Sum up

(Summarize the ideas with your comments, suggestions, recommendations, etc.)

✓ Conclusion

(Conclude with hope/warning/appeal/call for an action)

Q. Write an article on the plight of Indian house wife as revealed through the character of Nomita in the short story *Matchbox*.

Indian Woman Weeps

Anamika Sundaran

India has complex cultural attitudes to its women. For the large majority of women in India, life is both tough and uncertain. Indian women are suppressed in their households. They are confined within the four walls of their kitchen. They are the worst victims of domestic violence. They are denied right to education, right to engage in a job, right to live with dignity and so on.

Women in India are apt to be called weaker sex. They rank 142 out of 179 countries in the Mother's Index Rank. The indicators of this index are maternal health, children's well-being, educational status, economic status and political status.

According to the 2011 census, male literacy rate in India is 82.14% while female literacy rate is 65.46%. This low level of literacy has a negative impact on the lives of women and their families. Moreover, it adversely affects the economic development of the country too. Numerous studies show that illiterate women have high levels of fertility and mortality, poor nutritional status, low earning potential, and little freedom within the household.

Educating girl child and retaining them in schools strengthens maternal health. It in turn multiplies the number in labour force. It helps them realize their potential. Women labour force raises the GDP of a country. Employed women tend to spend their money on developmental processes as against employed men.

But the work environment should be productive and harmonious. In India equal pay for equal work is still a distant dream while safety in the work place is a myth. Gender specific issues are not yet addressed in the Indian workplaces. Brutal working hours is another problem. In India, different NGOs and SHGs have proven that women on assuming leadership, become mentor and guide to other women.

Women have always played a central role in Indian history in the form of Gargi and Maithreyi in the Vedic Age, Jhansi Rani, Annie Maskreen, Indira Gandhi, Indira Nuyi and many more. At the same time, there are still unrecorded worries of Indian women. It is time, Indian woman redrew her history in her own favour. Inclusion in domestic life and professional life is the need of the hour.

Article	Essay	Write up
By-line mandatory	By-line optional	By-line optional
More academic	More academic	More personal
Facts, figures and quotations	Facts, figures and quotations	Personal observations
		(Expressions like <i>In my</i>
		personal view, I think are
		used.
Lengthy	Lengthy	Shorter length
		(Write according to the marks)
High seriousness	High seriousness	Lighter style

6. Debate points

Q:- In the short story, *Matchbox*, you have seen the quarrel between Nomita and Ajith. The reason was her financial dependence on her husband. After enjoying the story, your class conducts a debate on the topic 'A family functions smooth when women become economically independent'. Write two points each for and against this statement.

For		Against
1.	Women can contribute to the family	Financial freedom makes women proud and
	budget	arrogant.
2.	Women can spend on the health and	Women may spend money on luxurious items
	education of their children.	and this can cause conflict in the family.

7. Panel Discussion

Format of a Panel Discussion

- 1. Greeting.
- 2. A note of thanks
- 3. Introduction of the topic
- 4. Development of the content.
- 5. A suitable conclusion.

Q:- Your class conducts a panel discussion on the topic 'Significance of human horegallus in modern world'. Write the script of the panel talk as the first panellist in this panel discussion.

A warm good morning to the entire team!

Thanks teacher for giving me an opportunity to talk on this relevant topic.

First of all, let me define what a horegallu is? Literally it means 'a stone that can bear weight'. And you might have seen such stone benches under banyan trees so the travellers can unburden their loads, sit, chat, rest and continue their journey.

Well, in her anecdote, Sudha Murty says about two human horegallus she has seen in her life. One is her grandfather, a retired School Master who used to listen to the villagers. This practice eased their burden and refreshed them.

Another one is Ratna, one of her colleagues who also found time to listen to others' problems. She would listen with patience, affection and sympathy. Thus, she helped to release their pain and to get relaxed.

The incidents narrated by Sudha Murty show us that such human horegallus are essential in our journey. In life we carry heavy burdens of stress and strain. These little acts of kindness help us regain our strength and restart our life, which is also a journey. Thank you all.

8. Blurb

Features of a Blurb

- 1. Opens with a catchy statement.
- 2. Make it appealing to urge the reader to buy/ read it.
- 3. Include the positive remarks/ quotes by other famous writers and media about the book.
- 4. A brief profile and photograph of the writer.
- 5. An information about other works of the writer.
- 6. A short and dramatic summary of the book without the suspense spoiler.
- 7. The name of the publishers.
- 8. Names of Cover design and Cover photograph can be included.
- **Q**. Write a blurb for Ashapurna Debi's Prathom Prathisruthi.
- "A truly inspirational novel prompting the young minds to create an enlightened world free of segregation."
 - Hariyansh Rai Bachan

"The novel depicting the endless suffering and the liberation of women in Bengal is the true story of women everywhere in India."

- Anand Bazaar Patrika

Ashapurna Debi's magnum opus, Prathom Prathisruthi, which has won for her the coveted Jnanpith award, makes a powerful protest against gender discrimination. Satyavati, the heroine of the novel is an uncommon woman who dared to break the so- called rules made to control the lives of Bengali women in the latter half of the 19th century.

Other notable works by Ashapurnadebi

Subarnalatha

Bakul Kodha

Published by Ananda Publishers Year of Publication:1964

Price: ₹350

Cover designed by Sobitha Chatterjee

9. Profile

Features of a Profile

1. Heading (Name of the person and you may add an attribute to him)

Eg: Shakuntala Devi, The Human Computer

- 2. Develop the given hints in simple sentences.
- 3. Use appropriate linkers like prepositions.

Eg: on 22 nd August, in 2019, at Mumbay,in India.

4.Use Simple Past for past events.

Eg: He completed his education.

She was awarded.

Q. Given below are certain hints about the important incidents in the life of Irfan Alam. Write the profile of Irfan Alam developing these hints.

Born in Bihar – joins Harvard University – starts Stock Trade analysis – founds portfolio management at 13 – wins Business Baazigar, World Bank's Innovation Awards – Times of India recognizes him one among the top 30 Youth Icons of India - establishes SammaN Foundation, 2007–brings out three wheeled revolution to empower rikshaw pullers- global recognition as an expert in entrepreneurship

IRFAN ALAM

Irfan Alam was born in Bihar. He received his education from the most reputed Harvard University. He is a man of innovative ideas and great dreams. He started Stock Trade Analysis and founded a portfolio management when he was only 13. The remarkable achievement in his life was that he won the Business Baazigar and World Bank's Innovation Awards. The Times of India recognized him as one among the top Youth Icons of India. He empathized with the adverse conditions of the autorickshaw pullers. Thus, he established the SammaN Foundation in 2007 to empower rickshaw pulling sector. He brought out a revolution in the three wheeled rickshaw-sector. He is globally recognized as an expert in entrepreneurship.

10. Interview questions and Answers

- **Q**. You are asked to interview a famous personality. Write four questions and four possible responses.
 - 1. What is the secret of your success?

Ans: Hard work, dedication, sincerity and will power. Make your passion, your career. Do what excites us. And success will be ours.

2. Who is behind your success?

Ans. My parents, teachers, elders and my friends encouraged me a lot.

3. What is your future project?

Ans. I have conceived only. It is still in the workshop.

4. What is your message to the future generation?

Ans. Nothing can be done alone. No story of success is made alone

11. E mail

To: Recipient's mail id

Subject: Reason for writing the mail

Greeting/Salutation: Use words like Dear Sir/Madam, Sir/Madam, Hi, Hello,

(This varies according to the relationship with the person we address. If it is a friend we can certainly write Hi/Hello.)

Main Body: Always devote one email to one topic.

Explain what you are writing about.

Make it short and simple.

Structure your message into paragraphs

Closing: Make it clear and specific

Signature: Best regards

Kind regards
Yours faithfully
Yours sincerely
Yours truly
Respectfully

Name: Name of the sender

Contact details

Q. Write an email to Irfan Alam requesting him to grant you permission to visit SammaN Foundation and understand its functioning.

To: <u>irfanalam@gmail.com</u>

Subject: Request for visiting SammaN Foundation

Dear Sir,

I am Nivin of XXX Public School. We learnt about your amazing success story from our English Course Book. You taught us how to turn a business enterprise to social service.

We would like to meet you and understand the functioning of your SammaN Foundation. As the School Convener of our NSS Team, I request that we may be granted permission to visit your enterprise.

May God bless you with health and long life to continue your meritorious service to humanity!

Looking forward to a positive response,

Yours faithfully,

Nivin P.S.

NSS Convener,

XXX Public School

Kollam.

12. Letter of Enquiry

Format of a letter of enquiry

- 1. Sender's address (Aligned to the middle of the page), Telephone No and Email id to the right.
- 2.Date (Aligned to the left margin)
- 3.Receiver's address (Aligned to the left margin)
- 4. Salutation (Sir/Madam/Dear Sir/ Madam.)
- 5. Subject of the letter (Purpose behind the letter)
- 6.Reference (if any)
- 7.Body

Para I (introduce yourself, your designation, institution etc.)

Para II (briefly explain why you are writing it)

Para III (List the specific information you need)

Para IV (conclude your letter requesting a positive response)

- 7. Complimentary Closing
- 8. Sender's signature, name in capitals and designation.
- **Q.** Impressed by the success story of Irfan Alam, you wish to arrange a Meet the Celebrity Programme and like to get an appointment with him. There are certain procedures to be followed and you need some information regarding it. As the co-ordinator of Career Guidance Cell of your school, you are asked to draft a letter of enquiry to him. Draft the letter of enquiry.

Crescent Public School
Trissur

Tel: 1234567890 crescentpublicschool@gmail.com

18 January 2021

Irfan Alam SammaN Foundation Mumbai

Dear Sir.

Sub: Request for a meeting, reg:-

I am Kiran Roy, the student convener of the Career Guidance Cell of the school. The goal of the cell is to make the student community aware about the immense career opportunities.

We are really proud of your efforts to empower and enlighten the rickshaw pulling sector. It is your three wheeled revolution that made it a profitable venture. The present generation needs to gain more knowledge on hidden opportunities in social entrepreneurship. We strongly believe that, you, being the global icon in this field, are the apt person to inspire the new generation.

We are highly obliged if your precious time is spared to deliver a career orientation talk. Kindly let us know when you will be available so that we would arrange a session at our school according to your convenience.

Looking forward to meeting you soon.

Yours sincerely, (Signature) KIRAN ROY The convener, Crescent Public School Trissur

13. Letter to the Editor

Format of a letter to the Editor

- 1.Sender's address (Aligned to the left)
- 2.Date (Aligned to the left margin)
- 3. Receiver's address (Aligned to the left margin)
- 4. Salutation (Sir/Madam/Dear Sir/ Madam.)
- 5. Subject of the letter (Purpose behind the letter)
- 6.Reference (if any)
- 7.Body

Para I (introduce yourself, your designation, institution etc.)

Para II (the issue you noticed, and your view point)

Para III (conclude your letter requesting the publication of such articles)

8. Sender's signature, name in capitals and designation.

Q. Post Covid 19 Kerala society faces the return of a large number of migrant workers. You think that Irfan Alam's efforts as entrepreneur can be taken as a solution for such problems. You wish to read such success stories in national dailies. Draft a letter to the editor requesting him to give more coverage to such stories.

Kiran Roy, Crescent Public School Trissur

18 January 2021

The Editor
The Hindu Daily
Thiruvananthapuram

Dear Sir,

Sub: Request for promoting young entrepreneurs, reg:-

As a Class XII student, I learnt about Irfan Alam's amazing success story from our English Course Book. The story taught us how to turn a business enterprise to social service. His story becomes all the more relevant in a pandemic afflicted society. Especially when more migrant workers have come back to our country without any job.

Irfan's three wheeled revolution helped the rickshaw sector to turn profitable. The present generation needs to gain more knowledge on hidden opportunities in social entrepreneurship.

I request that the supplements or columns of this esteemed daily may be reserved for publishing such success stories. It shall really motivate the youth of the nation.

Yours sincerely, (Signature) KIRAN ROY

14. Job Application Letter and Resume

Q. Irfan Alam gives an advertisement in one of the leading newspapers seeking eligible applicants for the post of HR Manager in his firm. You would like to apply for the post. Draft an application letter and resume.

Nihal Krishna 18, Gandhi Nagar Paruthippara Trivandrum

10 December 2020

Irfan Alam The Chairperson SammaN Foundation Mumbai

Dear Sir,

Sub: Application for the post of HR Manager in SammaN Foundation, reg:-

Ref: Advt dated 9/12/2020 in Hindu Daily

With reference to the advertisement cited above, I wish to offer myself as a candidate for the post of HR Manager in your enterprise. It would be an honour and privilege to hold such a post in your esteemed institution.

After my graduation, I took my MBA in HR Management from a prestigious institution. We were given an exceptional training in Team recruitment, Corporate Social Responsibilities and Intercultural Management. The biggest asset of any organization is human resource. Moreover, I would like to utilize my talents to render better service to the underprivileged.

I may assure that, if selected, I shall serve with devotion and sincerity. I request that I may be selected for this post.

Looking forward to a positive response

Yours faithfully, Signature NIHAL KRISHNA

RESUME

Objective: To work for the welfare of the underprivileged

Current Address: 18, Gandhi Nagar

Paruthippara Trivandrum

Email and phone number: <u>nihalkrishna@yahoo.com</u>

8964321314

Permanent Address: Same as the current address

Educational Qualification	Class/Grade	College/ Institution	Year
MBA(HR Management)	I	SRM Institute, Chennai	2015
B.A.(Sociology)	I	University College, Trivandrum	2012
Plus Two	I	Model Boys GHSS Trivandrum	2009
SSLC	I	Model Boys GHSS Trivandrum	2007

Experience: I) HR Manager in Infosys (2017 - 2020)

II) Lecturer (Christ College, Irinjalakkuda) (2016)

Activities: A member in NGO association

Blood donation campaigns

Project for training of unskilled workers

Achievements: Published journal articles on social entrepreneurship

Attended Seminars on social inclusion of downtrodden

Skills: Keeps a good network of human connections

Singing

Languages known: Malayalam

English French Interests: Reading. Travel, Western music

Declaration:

I hereby declare that the details given above are true to the best of my knowledge.

Place Signature

Date NIHAL KRISHNA

15. Character Analysis

RATNA	NOMITHA
 Ratna is a middle-aged woman working as a senior clerk. She faces life with cheer. She spares time for others to give moral support. She is ready to listen to the problems of others. She is sympathetic. She believes that the greatest sin is betraying others. She is a human 'Horegallu'. 	 Nomita is the central character of the story She is the one and only daughter of a poor widow. She is married to Ajith, a wealthy man only because of her beauty. She is living in a joint family. She is woman of dignity. She is a typical Indian house wife. She can be compared to a match box She hides the domestic issues from others and pretends as a happy and contented wife.

BALDWIN	AJIT
 He is the central character in the play <i>Hour of Truth</i>. He faces his life boldly. He is not influenced by the offer of one hundred thousand dollars. He resists his family's temptation to accept the offer. He says, "I shall go to my grave clean". He is honest and loyal. He has high moral integrity. In the end he is honoured for his honesty. 	 He is a major character in the story, <i>Matchbox</i>. He married Nomita because of her beauty. He is a wealthy man. He is a typical Indian husband. He dislikes to help his mother-in law. He insults his wife for her lower status. He loves his wife, but he wounds her dignity. He is a dominating husband.

16. Newspaper Report

Format of a Newspaper Report

1. Headline

(Should be catchy and interesting & Use present tense)

2. Byline

(Eg: Staff Reporter/Staff Correspondent)

3. Lede/introducing paragraph

(Answer to What, Who, When, Where, Why & How)

4. Body of the paragraph

(Present the details without any subjectivity, in past tense according to the importance.)

Q. The play *The Hour of Truth* centres around a bank crash and the arrest of Mr Gresham, the banker, for the misappropriation of funds. Prepare a newspaper report based on the event.

Fund misappropriation: The City police arrest the Banker $\,$

Staff Reporter

Ohio, 01-01-2021: John Gresham, the owner of the City Bank and a leading banker of the state was arrested yesterday on the charge of misappropriation of the depositors' money.

Acting on an information, the local police raided the head office of the City bank in the wee hours of Monday morning and obtained enough evidence to prove that Mr Gresham had been committing fraudulent acts and cheating his customers for the last couple of years.

During the interrogation, the accused who had grown rich in a period of twenty years, refused to admit that there had been anything wrong with the bank. He pleaded innocent and argued that he had nothing to do with the bank wreck. Robert Baldwin, his close friend and long-time secretary, is the only witness in the case.

According to the police sources, Mr Baldwin shall give evidence against Mr Gresham in the court as he was the first one to find out the fraud just a couple of days before the smash up.

As soon as the news about the crash spread out, depositors began to throng the bank premises and clamoured for their money. However, Mr Baldwin's reassuring words that Mr Gresham would be willing to pay back their money pacified the angry crowd.

The accused was produced before the first-class magistrate later in the evening and was sent to judicial custody for two weeks.

17. Report Making

Q. Write the report of the programme given below.

XXX PUBLIC SCHOOL NOTICE

Inauguration of the Arts Club

01 Dec 2020

The inauguration of the Arts' Club of the school by the famous playback singer, Smt K.S. Chitra is going to be held on 14th December, 2020 in the school auditorium at 2 p.m.

All students are invited to attend the programme.

Sd/-Secretary,

School Arts' Club

PROGRAMME

Prayer: School choir

Welcome Speech: Mr. Mohan Kumar,

Secretary, School Arts' Club

Chair: Mr Ratheesh,

Principal

Inauguration: Smt K.S. Chitra, Playback singer

Felicitations: Ms. Ambika,

School Leader,

Mr Viswanathan, Secretary to the PTA

Vote of Thanks: Ms. Deepa, Staff Secretary

The Art's Club of XXX Public School was inaugurated by Smt K.S. Chitra at XXX School Auditorium at 2 pm on 14th December, 2020. In the function which was chaired by Ms Ratheesh, the School Principal, welcome address was delivered by Mr Mohan Kumar, Secretary to the Arts Club and vote of thanks was proposed by Ms Deepa, the Staff Secretary. Ms Ambika, the School Leader

18. Announcement

1.Greeting

2. Announcement of the event, time, location, theme, objective etc.

and Mr. Viswanathan, the Secretary to the School PTA offered felicitations.

- 3. Conclusion with warm regards
- **Q.** Your school Arts Club has decided to stage the play the Hour of Truth by Percival Wilde. You are asked to give an announcement before the staging of the play. Prepare the script of the announcement.

Dear friends,

Good morning, one and all.

Truth can't be hidden. It will always shine like the sun, the moon and the stars.

We are going to stage the one act play, The Hour of Truth by Percival Wilde, an American playwright. Here our characters are ready to entertain you with Miss Nancy and Mr Anand Kumar in the lead role. Watch the play and enjoy the visual treat.

Thank you!

19. Blog

Features of the blog

- An interesting headline
- Break into short paragraphs
- A beginning, middle and end
- Write in simple style
- Write in an informal style
- **Q.** The poem Rice is a satire on the vanishing food crops and large-scale cultivation of commercial crops. After reading the poem you wish to express your feelings on man's greed for money and the resultant environmental degradation through a blog. Prepare the blog you are likely to write.

Rice by Chemmanam Chacko

16 November 2018, Thumpi

I read the poem Rice by Chemmanam Chakko today in our English class. I just wonder how it triggered a series of thoughts in my mind. I do agree with the poet in his observations of the society. I liked his sarcastic views. It is beautifully structured on expectations versus reality.

It was like I sat along with the poet on his return to his home. Poor poet was returning home in a nostalgic mood. He was fed up with eating chappathies for the last four years. I could feel his desire to have a meal of athikkira rice.

The poet imagined his house surrounded by green paddy fields lined with coconut trees. As it's a planting season, the poet expected his father to be there in the field. He drew the picture of the field with the oxen, saplings, canals, baskets full of seeds in his mind's eye. I know how much he would be eager to have a taste of the rice cooked by his mother.

I also felt his happiness. But there was a drastic change. His father was proudly fixing a machine to make rubber sheets! And his brother was bringing wheat from ration shop. The Chief Minister was flying high above the cash crops to the centre to demand for the allotment of more food grains. The poet has taken doctorate on how to make toys out of husk and he wonders he may have to go to the Centre and beg for it too.

We are so greedy that we shifted from food crops to cash crops. We stopped rice farming. We lost self-sufficiency. We degraded our Mother Earth. We are no longer qualified to be known as sons of earth.

We should heal the wounds of mother earth and restore the world of beauty and wonder. When we plant trees, we plant the seeds of peace and seeds of hope.

20. Critical Appreciation of two poems

Paragraph 1: ---- Brief introduction about the poet and the central idea of the poem of your concern (first poem)

Paragraph 2: ----Paraphrase the first poem

Paragraph 3: -----Structural analysis of the first poem. (form, language, poetic devices, images, symbols etc.)

Paragraph 4: ----- Brief introduction of the second poem referring to the poet and the central theme

Paragraph 5: ----Paraphrase the second poem

Paragraph 6: ----Structural analysis of the second poem. (form, language, poetic devices, images, symbols etc.)

Paragraph 7: ----Comparing the two poems highlighting their thematic, structural, linguistic, similarities as well as dissimilarities if you feel and analyse the similarities between the poetic devises such as simile, metaphor, personification etc used in both the poems.

Conclusion: - summarise with your personal opinions about the poems under analysis

21. Comprehension Passage

Q. Read the following passage and answer the questions that follow.

It is time to create a world when all women can meet their potential without impediment or prejudice and the world will reap the benefits. The three Ls will help us get there. If we dare the difference, the difference will deliver.

- 1. Pick out the meaning of the term 'impediment' from the options given below.
 - a. Block
 - b. Support
 - c. Encouragement
- 2. How, according to the speaker, can women meet their potential?
- 3. Pick out the meaning of the term 'deliver' as used in the passage from the options given below.
 - a. Hand over a parcel or letter
 - b. Provide something promised or expected
 - c. Give birth to a child.